



## CE Marking

Manufacturers wanting to send products into the European Union must first apply the CE Mark to the product.

The steps required to apply the CE Mark for most product types is as follows:

1. Determine the European Directives applicable to the product.
2. Determine the European Standards or “Norms” (EN) applicable to the product under the European Directive.
3. Evaluate and test the product to determine compliance with the applicable standards.
4. Prepare a technical file documenting compliance with the applicable requirements.
5. Prepare and sign a manufacturer’s self-declaration of conformity.
6. Apply the CE Mark to the product.
7. Ship the product to the European Union with a copy of the signed declaration of conformity.


Note: Certain product types fall outside of the self-declaration process and require intervention by a European Notified Body. Please contact INTERTest Systems with questions on your specific product.

### **DECLARATION OF CONFORMITY**

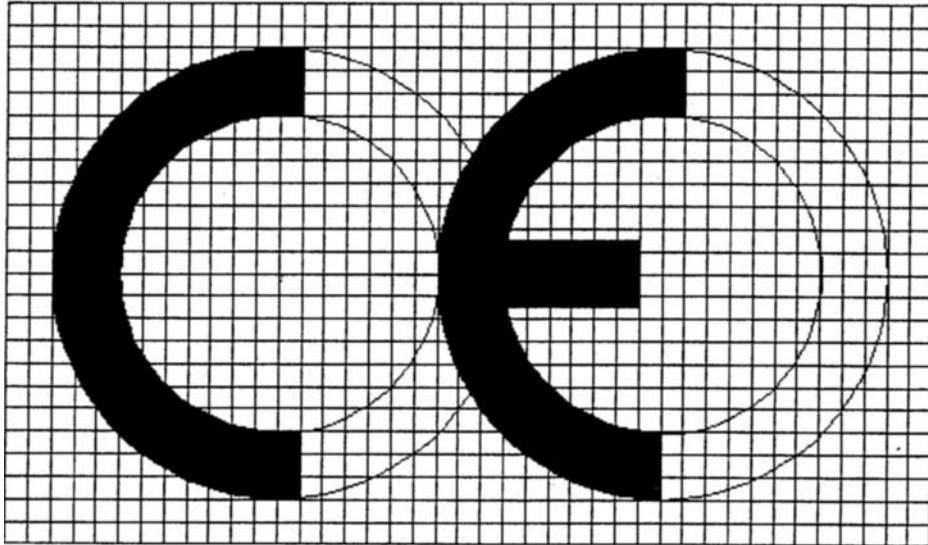
Once compliance with the applicable European Directives and associated standards has been determined and the CE Mark is affixed to the product the manufacturer must prepare a Declaration of Conformity. A copy of the declaration must accompany each shipment and a signed original must be available upon request. An official form for the declaration does not exist but should normally contain the following:

- The manufacturer’s legal name and address including any alternate manufacturing locations.
- The manufacturer’s trade name or trademark.
- The complete model designation.
- A description of the product (intended use or function).
- A clear explanation of the European Directives and technical standards to which compliance is being declared. Refer to the Product Safety and EMC Reports for the specific Directives and Standards applicable to this specific product. **(NOTE: the Directives and Standards shown below may not apply to your specific product)**

- The name, title and signature of a person empowered to enter into commitments on behalf of the manufacturer.
- The name and address of the European Community “authorized representative” (if applicable).

		<p>(Sample)</p> <p><b>DECLARATION OF CONFORMITY</b></p>
Manufacturer's Name:		
Manufacturer's Address:		
EC Representative's Name:		
EC Representative's Address:		
Equipment Description:		
Equipment Model Designation:		
<p><b>Application of Council Directive: 73/23/EEC on the harmonization of the laws related to Member States relating to electrical equipment designed for use within certain voltage limits, as amended by: Council Directive 93/68/EEC and</b></p>		
<p>Council Directive 89/336/EEC on the approximation of the laws related to Member States relating to electromagnetic compatibility, as amended by: Council Directive 93/68/EEC.</p>		
<b>Referenced Safety Standards:</b>	<b>Referenced EMC Standards:</b>	
EN 60950:	EN61000-6-3: 2001 EN61000-6-1: 2001  EN 55022 Class A EN 61000-3-2 EN 61000-3-3 EN 61000-4-2 EN 61000-4-3 EN 61000-4-4 EN 61000-4-5 EN 61000-4-6 EN 61000-4-11	
<p>I, the undersigned, hereby declare that the equipment specified above conforms to the above Directive(s) and Standard(s).</p>		
Signature: _____		
Printed Name: _____		
Title: _____		

## **CE Marking**



The CE marking depicted above shall be used by the manufacturer or the manufacturer's representative in the European Community to designate conformance to the essential requirements of the applicable directives.

The marking shall be applied, wherever possible, to the equipment. If this is not practicable, the marking may be applied to the packaging or other documentation such as the instructions or guarantee certificate. The marking shall be legible, easily visible and indelible.

The marking shall be reduced, or enlarged proportionally. Its form shall be as represented above, and the letter height shall not be less than 5 mm.

### **Manufacturer's Responsibilities**

1. A Declaration of Conformity attesting to the products conformance to the appropriate European Community Directive (s) shall accompany each product, or the accompanying product documentation displaying the required CE marking.
2. The manufacturer shall insure the product is manufactured as represented by the technical documentation in the technical file. Changes to the equipment shall be evaluated as to their effect on compliance to the applicable Directive(s) and Standard(s).

3. The technical file shall remain on European Community territory at the disposal of the relevant national authorities for inspection purposes for at least ten years after the product has been manufactured. It shall be maintained by the manufacturer, the manufacturer's authorized representative in the Community, or, in lieu of either of these, by the person who places the product on the Community market.
4. The manufacturer shall insure that the instructions and other documentation are written in the official language of the country in which the equipment is sold.